

# RUNNING START APPLICATION AND TESTING PROCEDURES FOR WINTER 2015

*For high school juniors and seniors*

FIRST STEPS: PRINT THIS AND FOLLOW THE INSTRUCTIONS

**For Winter 2015 entry, we recommend that you apply, pay and test as soon as possible.  
Classes start January 5**

## ☐ **APPLY FOR ADMISSION AND PAY THE APPLICATION FEE ASAP FOR WINTER QUARTER 2015**

- Visit [www.clark.edu](http://www.clark.edu) → Click “Future Students” → Click “Apply Now” → Complete the 3 step process
- STEP 1 Apply for Admissions to Clark College
- STEP 2 Pay a \$25 Non-Refundable Application Fee
- STEP 3 Take the Major Declaration Survey (MDF)
  - If you have questions about the MDF, please come to the Running Start Office in Gaiser Hall, room 137
- Come to the Enrollment Services Office in Gaiser Hall with photo ID
- Enrollment Services will give you a random Student ID number (SID), which you will need in order to take the test

## ☐ **TAKE THE COMPASS ASSESSMENT TEST**

- Practice tests and review information at <http://www.clark.edu/enroll/admissions/assessment/index.php>
  - If you are a student with a disability who may need accommodations on the COMPASS test, please see the Disability Support Services webpage [http://www.clark.edu/campus-life/student-support/disability\\_support/index.php](http://www.clark.edu/campus-life/student-support/disability_support/index.php)
- Bring these instructions, your SID number, and photo ID to the Assessment Center when checking in to test
- This test is computerized, untimed, and multiple choice
- No appointment is needed
- **Testing check-in hours:**
  - Monday - Thursday: 7:30 a.m. to 4:00 p.m.
  - Friday: 10:00 a.m. to 2:30 p.m.
- **Qualifying Scores:**
  - Qualifying scores for Running Start are BOTH Writing 78 AND Reading 74; College Algebra 38 (optional)
  - Students must have BOTH Writing AND Reading minimum scores in order to take any college-level course other than math or courses requiring a math prerequisite
  - Qualifying scores are subject to change

## ☐ **RETEST**

- **If you do NOT qualify:**
  - You may re-test once immediately, and every 3 months after that, if needed (see testing hours above)
  - There is a \$15.00 re-test fee per section, and photo ID is required
  - Request the College Algebra test when retesting for math
  - Go to the Assessment Center during check-in to obtain invoice ticket, then pay at the Cashier's office
    - **Cashier hours:** Monday-Thursday 8:00 a.m. to 5:00 p.m., and Friday 8:00 a.m. to 4:30 p.m.
  - Return to Assessment Center for testing

## ☐ **BRING YOUR QUALIFYING TEST RESULTS TO THE RUNNING START OFFICE**

- **If you qualify:**
  - **You must bring your scores to the Running Start (RS) Office located in Gaiser Hall, room 137**
  - You will complete a brief RS application
  - **Running Start office hours:** Monday - Thursday 7:30 a.m. to 5:00 p.m., and Friday 10:00 a.m. to 4:30 p.m.
  - There is a locking drop box for after-hours use